



Department: Education
Job Title: Garden Teacher
Supervisor: Youth Education Coordinator
Employee Status: Non-exempt, temporary, part-time
Pay Rate: \$9.50-16.00
Assigned Work Location: Idaho Botanical Garden

Description:

The Garden Teacher assists the Youth Education Coordinator to deliver the Idaho Botanical Garden's Youth Education programs. The position develops lessons plans and implements educational programming for children, leads field trip tours in the garden for all ages, and prepares all tour materials.

Areas of Responsibility/Essential Duties:

- Lead field trip tours program
- Set up and take down tour materials
- Prepare tour materials
- Work with Youth Education Coordinator to improve tour program
- Work with the Youth Education Coordinator to create themed lessons for five weeks of Nature Camp
- Submit lesson plans and supply lists to Youth Education Coordinator
- Teach Nature Camp
- Supervise Camp Aides

Required Skills, Knowledge, and Training:

- Microsoft Office Suite including Word, Excel, Outlook.
- Experience working with groups of children
- Flexibility and the ability to make quick decisions
- Good interpersonal skills and ability to work with others as a team
- Self-motivation and creativity

Education and Experience

- B.A. or B.S. in biology related field preferred

Conclusion

It is understood that this job description is intended to convey information essential to understanding the scope of the job and the general nature and level of work performed by the Garden Teacher within this job, but this job description is not intended to be an exhaustive list of qualifications, skills, efforts, duties, responsibilities or working conditions associated with the position.

Email cover letter and resumes to wendy@idahobotanicalgarden.org by 3/15/19